

# Foundation Training Job Description

Grade	Foundation Year 1
Placement	AMU
Department	<p><b>Directorate information:</b></p> <p>This department offers excellent training in acute, elderly and general medicine with emergency cases admitted each day via the admissions unit. During the day the acute take has constant consultant supervision via the CATT team. The department operates a frailty, needs-based service on two base wards, with an acute and short stay service on the acute admissions wards. All major medical specialties have consultant cover; facilities include a stroke unit, CCU, HDU and ITU beds; CT, MRI, coronary angiography, permanent pacemaker fitting and endoscopy/bronchoscopy services are provided on site. Clinical support workers help on-call teams with venesection, ECG's et cetera. Specialist nurse teams include those for cardiology, diabetes, respiratory medicine and palliative care. In addition there are elective admissions in most specialties, and we have a day care unit that provides planned care: for example chemotherapy, and for rheumatology and dermatology conditions.</p> <p>The acute and short stay elderly team comprises Dr Ralston, Dr Watt, Dr Bailey and Dr Fishlock (consultants) supported by an FY1, an advanced clinical practitioner, and a multidisciplinary team. We are based on AMU ward, reaching into CATT ward (Clinical Assessment, Triage &amp; Treatment). Middle grade support comes from the ACCS trainee in ambulatory care (CATT team) and variably an STR in geriatric medicine.</p>

	<p>You will have opportunity to spend time on CATT ward and in the ambulatory care team when workload allows.</p>
<p>The type of work to expect and learning opportunities</p>	<p>To work as part of a team in order to support and help provide a comprehensive medical service within the Trust.</p> <p><b>Educational Opportunities:</b></p> <ul style="list-style-type: none"> <li>• Experience in the assessment and treatment of the acutely ill patient.</li> <li>• To understand the importance of comprehensive geriatric assessment.</li> <li>• To understand the workings of the multidisciplinary team caring for the elderly and each individual's role and input</li> <li>• Department educational meeting – Monday lunchtimes</li> <li>• X-ray meetings every Thursday lunchtime</li> <li>• Regular meetings with educational supervisor</li> <li>• Tuesday lunchtime F1 weekly teaching programme</li> <li>• Hospital continuing professional development meetings, Education Centre</li> </ul> <p><b>Supporting professional activities</b></p> <ul style="list-style-type: none"> <li>• Participate in and contribute towards the training programme of colleagues, students and other health care professionals e.g. ad hoc training and supervision, tutorials and lectures.</li> <li>• Keep up-to-date records to satisfy continuous professional development requirements.</li> <li>• Work within the clinical governance framework as agreed within the Trust.</li> <li>• Ensure regular meetings with educational supervisor &amp; timely completion of HORUS e-portfolio.</li> <li>• Attend generic skills training programme.</li> <li>• It is expected that the postholder will become involved in quality improvement projects</li> </ul>
<p>Where the placement is based</p>	<p>Harrogate District Hospital</p>

Educational and Clinical Supervisor(s) for the placement	TBC
Main duties of the placement	<p><b>Clinical care:</b></p> <ul style="list-style-type: none"> <li>• To clerk and initiate investigation and management of acute admissions</li> <li>• To provide medical cover to the wards</li> <li>• To ensure their consultant's patients are reviewed daily</li> <li>• To complete a comprehensive electronic discharge letter</li> <li>• To attend consultant ward rounds</li> <li>• To attend and participate in departmental meetings</li> <li>• To attend outpatient clinics as specified by consultant</li> </ul> <p>FY1s are expected to be flexible in their working arrangements.</p> <p><b>Out of hours commitments and responsibilities:</b> <i>A 3 tier on-call system is in operation out of hours for new admissions and ward responsibilities. Tier 2 is on call 1:14 and covers admissions (during day) and ward duties (night time only). During normal hours Mon-Fri all requests for medical admissions, and initial triage and management are dealt with by an acute medicine on call team and CATT consultant.</i></p>
Typical working pattern in this placement	See above
Employer	<p><b>Additional information</b></p> <p>The Doctor will be entitled to Annual and Study leave in accordance with the Terms &amp; Conditions of Service. Dates of leave must be approved by the management team at least 6 weeks in advance. The Doctor may be required to deputise from time to time for absent colleagues, and exceptionally to perform additional duties in occasional emergencies and unforeseen circumstances to ensure the safe running of the Department.</p> <p>This appointment shall be governed by the Terms and Conditions of Service for Hospital Medical and Dental Staff, as amended from time to time.</p> <p>The post holder is expected to adhere to Trust policies and procedures and relevant legislation including the</p>

	<p>requirements of any professional bodies attend mandatory training as identified by the Trust.</p> <p>The post holder must maintain the confidentiality of information about patients' staff and Trust business in accordance with the Data Protection Act 1998 and Caldicott principles.</p> <p>In order to comply with the Health Act 2006 (Code of Practice for the Prevention and Control of Health Care Associated Infections) it is the responsibility of every member of staff to prevent and control the spread of infection following the Trust's infection control policies. These are available on the intranet in the document library under clinical policies and guidelines, infection control.</p> <p>The Trust has adopted an equal opportunities policy and all employees must be aware of their obligations to abide by the spirit and nature of the policy to avoid direct and indirect discrimination.</p> <p>You will have a duty to familiarise yourself with the relevant Policies and Procedures, i.e.</p> <ul style="list-style-type: none"> <li>○ Health &amp; Safety Policies</li> <li>○ Risk Management Policies</li> <li>○ Infection Control Policies</li> <li>○ Data Protection and Confidentiality Policies</li> </ul>
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It is important to note that this description is a typical example of your placement and may be subject to change.