

Foundation Training Job Description

Grade	Foundation Year 1
Placement	Orthopaedics YHD/RCD001/024/FP1/001
Department	<p>There are nine Consultant Surgeons in Trauma and Orthopaedics.</p> <p>The junior orthopaedic surgical staff establishment in the department is currently 2 CTs, 1 FY1, 3 FY2, 2 Clinical Fellows, 3 Staff Grades and 2 Associate Specialists.</p> <p>The assessment examination of acute emergencies and arrangements for admissions should be undertaken where possible in the Accident & Emergency Department. All cases must be properly assessed by the specialty trainee who should complete the Orthopaedic Accident Sheet before the patient is transferred to the ward. The specialty trainee must not delegate this to the FY1</p> <p>Supporting Professional Activities</p> <ul style="list-style-type: none"> • Participate in and contribute towards the training programme of colleagues, students and other health care professionals e.g. ad hoc training and supervision, tutorials and lectures. • Keep up-to-date records to satisfy continuous professional development requirements. • Contribute to medical audit projects. • Work within the clinical governance framework as agreed within the Trust. • Undertake research as directed by the consultant for the speciality. • Harrogate hospital continuing professional development meetings, Education Centre.

	<ul style="list-style-type: none"> • Ensure regular meetings with educational supervisor & timely completion of HORUS e-portfolio. • Attend generic skills training programme. <p>Additional Responsibilities</p> <ul style="list-style-type: none"> • Participate in the hours of work monitoring. • Elect a 'tier representative' to represent views in management discussions as required.
<p>The type of work to expect and learning opportunities</p>	<p>To work as part of a team in order to support and help to provide a comprehensive orthopaedic service within the Trust.</p> <p>Educational Opportunities</p> <ol style="list-style-type: none"> 1. Trauma meeting daily at 8 am 2. X ray meeting Monday lunchtime 12.45pm 3. Post graduate centre meeting Tuesday lunchtime 4. Combined surgical, orthopaedic & urology weekly teaching, Thursday <p>There is a purpose built postgraduate medical centre with a good medical library and a large selection of current journals.</p> <p>Audit Projects</p> <p>Medical audit is an area in which junior staff, particularly those applying for Specialist Registrar posts, are expected to have experience. It is expected that the FY1's and FY2's will undertake and present at least one audit project each.</p> <p>You will be required to attend the Foundation Professional Development Programme and to maintain the Foundation Portfolio.</p>
<p>Where the placement is based</p>	<p>Harrogate District Hospital</p>
<p>Educational and Clinical Supervisor(s) for the placement</p>	<p>To be confirmed</p>

<p>Main duties of the placement</p>	<p>Direct Clinical Care</p> <ul style="list-style-type: none"> • To ensure their consultant's patients are reviewed daily • To clerk and initiate investigation and management of admissions • To complete a discharge summary, for those patients allocated by consultant within 5 days of discharge, including patients on out-lying wards such as the surgical and the children's ward (Woodlands) • To attend consultant ward rounds, including post-take ward rounds when on-call • To attend and participate in departmental meetings • To attend outpatient clinics as specified by consultant • To attend theatre as specified by Consultant • To attend daily trauma meetings <p>FY1's are expected to be flexible in their working arrangements.</p> <p>Out of Hours Working</p> <ul style="list-style-type: none"> • The rota is full shift. • Day/evening shifts covered will include 07:30 – 16:30 and 07:30 – 20.00 <p>From 19:30 the CT/ST/FY2 on call will cover orthopaedics, surgery and urology.</p>
<p>Typical working pattern in this placement</p>	<p>See above</p>
<p>Employer</p>	<p>Additional information</p> <p>The Doctor will be entitled to Annual and Study leave in accordance with the Terms & Conditions of Service. Dates of leave must be approved by a consultant and the rota co-ordinator at least 6 weeks in advance. The Doctor may be required to deputise from time to time for absent colleagues, and exceptionally to perform additional duties in occasional emergencies and unforeseen circumstances to ensure the safe running of the Department.</p> <p>This appointment shall be governed by the Terms and Conditions of Service for Hospital Medical and Dental Staff, as amended from time to time.</p>

	<p>The post holder is expected to adhere to Trust policies and procedures and relevant legislation including the requirements of any professional bodies attend mandatory training as identified by the Trust.</p> <p>The post holder must maintain the confidentiality of information about patients' staff and Trust business in accordance with the Data Protection Act 1998 and Caldicott principles.</p> <p>In order to comply with the Health Act 2006 (Code of Practice for the Prevention and Control of Health Care Associated Infections) it is the responsibility of every member of staff to prevent and control the spread of infection following the Trust's infection control policies. These are available on the intranet in the document library under clinical policies and guidelines, infection control.</p> <p>The Trust has adopted an equal opportunities policy and all employees must be aware of their obligations to abide by the spirit and nature of the policy to avoid direct and indirect discrimination.</p> <p>You will have a duty to familiarise yourself with the relevant Policies and Procedures, i.e.</p> <ul style="list-style-type: none"> ○ Health & Safety Policies ○ Risk Management Policies ○ Infection Control Policies ○ Data Protection and Confidentiality Policies
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It is important to note that this description is a typical example of your placement and may be subject to change.