

PART D – Trainee Declaration (Completed by Trainee)

I am requesting approval from the Deputy Postgraduate Dean to defer the start of my Training Programme as detailed above. I understand that:

- *If my request is not approved I must commence my Training Programme on the start date stated in my offer letter or resign from the Training Programme.*
- *If I resign from the Training Programme, I may be required to work a period of notice by the employing organisation for my first placement. To re-enter training, I will need to re-apply in open competition.*
- *Extensions to the approved deferral period will require submission of an additional Deferral Request Form and approval by the Deputy Postgraduate Dean.*
- *The placement/rotation originally allocated to me may not be available to them when I start my training programme. I may be allocated to any placement within HEE YH at the discretion of the Training Programme Director or Head of School.*
- *Where applicable, I will not be issued with my National Training Number (NTN) until I reach the agreed deferred start date and commence my training programme.*
- *I must inform the Programme Support Team if my contact details change at any point during the deferral period.*
- *GP Trainees only where Step-on Step-off training applies: I accept I am required to confirm a date for the start of the deferred Programme at least six months before the planned start date; or a minimum of three months' notice where the duration of the period out of programme is less than six months.*

Signed:

Date:

PART E – Decision (Completed by Deputy Postgraduate Dean)**REQUEST APPROVED / NOT APPROVED***

*Delete as applicable

Signature:

Date:

Comments:

OFFICE USE ONLY

COPY TO:

- Trainee
- Training File
- Training Programme Director
- Head of School
- Recruitment Team
- Tier 2 Certificate of Sponsorship Team (where applicable)