

Portfolio and Self-assessment Checklist for candidates

Name

Please place all your self-assessment evidence in a separate section at the front of your portfolio. Documents should be provided in the order as set out below with this checklist at the front.

Please ensure you refer to the full questions published in one of the sources below when arranging your documents in your portfolio:-

- Application form
- “Portfolio and Self-assessment guidelines for Candidates” document.
- National Otolaryngology (ENT) ST3 Applicant guide

All the above documents are available through the [HEYH National ENT Website](#)

Self-assessment evidence pertaining to question	Tick Box
1a) Time spent in Recognised Allied Specialties (after Foundation Training)	
1b) Time in ENT posts (after foundation training) (includes undergraduate medical degrees and diplomas)	
2) Postgraduate degrees and qualifications (includes questions 2a, 2b, 2c, 2d) (includes Career breaks (including maternity leave))	
3) Courses completed and passed since leaving medical school (includes questions 3a,3b)	
4) Paper Publications (includes questions 4a, 4b, 4c, 4d)	
5) Audits (includes questions 5a, 5b, 5c,)	
6a) 1st author poster presentation: (includes questions 6ai, 6aii)	
6b) 1st author oral presentation: (includes questions 6bi, 6bii)	
6c) First author presentation at Regional / National / International Meeting before leaving medical school	
7) Postgraduate Medical Teaching Experience / qualifications (includes questions 7a, 7b)	
8) Medical undergraduate and postgraduate prizes (includes questions 8a, 8b)	
9) Surgical logbook	
10) Evidence of outstanding extracurricular activities	
11) Medical Management or leadership roles (includes questions 11a, 11b)	